

# UTAH VALLEY CONVENTION CENTER EXHIBITOR SERVICE ORDER FORM



**SPECTRA**

220 WEST CENTER STREET  
PROVO, UTAH 84601  
WWW.UTAHVALLEYCONVENTIONCENTER.COM  
PHONE: (801) 851-2211 FAX: (801) 851-2220  
[bfisher@utahvalleycc.com](mailto:bfisher@utahvalleycc.com)



## ELECTRICAL

<b>Event:</b>	<b>Company Name:</b>
<b>Event Dates:</b>	<b>Mailing Address:</b>
<b>Exhibit Location/Booth:</b>	<b>City:</b> <b>State:</b> <b>Zip:</b>
<b>Ordered By:</b>	<b>Phone:</b> <b>Fax:</b>
<b>On-Site Contact:</b>	<b>E-mail:</b>

EQUIPMENT	QTY	14 DAY ADV PRICE	REG PRICE	TOTAL	24 HR POWER
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**ADVANCED PRICING IS VALID WITH FULL PAYMENT RECEIVED  
14 CALENDAR DAYS PRIOR TO EVENT MOVE IN.**

POWER STRIP		\$ 5	\$ 6		Y or N
120 V-SINGLE PHASE 10 AMPS (960 WATTS)		\$ 65	\$ 90		Y or N
120 V-SINGLE PHASE 20 AMPS (1920 WATTS)		\$ 90	\$ 115		Y or N
208 V-THREE PHASE 30 AMPS		\$ 250	\$ 300		Y or N
208 V-Single PHASE 30 AMPS		\$ 200	\$ 250		
208 V-SINGLE PHASE 50 AMPS		\$ 300	\$ 350		Y or N
208 V-THREE PHASE 50 AMPS		\$ 350	\$ 400		Y or N
208 V-SINGLE PHASE 100 AMPS		\$ 400	\$ 500		Y or N
208 V-THREE PHASE 100 AMPS		\$ 450	\$ 550		Y or N
24 HOUR POWER = TOTAL PRICE OF OUTLETS _____ X .5					

**Service may not be available day of event.**  
**Be sure to pre order your services.**

If hard wiring of your item is required, additional charges may apply.  
Please contact (801) 851-2219 for additional information.

PAYMENT INFORMATION	
<b>Credit Card Type:</b>	<b>Credit Card Number:</b>
<b>Expiration Date:</b>	<b>Security Code</b> (Last 3 on back of card or 4 digits on front of Amex.)
<b>Name on card (Please Print)</b>	
<b>Signature</b>	<b>Date</b>
<b>Billing Address:</b>	
<b>City:</b>	<b>State:</b> <b>Zip:</b>

Please make checks payable to:  
Utah Valley Convention Center

**SUBTOTAL**  
x 6.85% Sales Tax

N/A
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**TOTAL**

**CANCELLATION POLICY**

If cancellation occurs before installation and more than 6 days prior to the first scheduled move-in day: **90% REFUND.**  
If cancellation occurs before installation but 6 days or less prior to the first scheduled move-in day: **75% REFUND.**  
If cancellation occurs after installation or after the start of the first scheduled move-in day: **NO REFUND.**

All terms, conditions, and rates on this form are subject to change at any time without notice.